



Audit Committee

Agenda and Reports

For consideration on

Thursday, 19th January 2012

In Committee Room 1, Town Hall, Chorley

At 2.30 pm

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11 January 2012

Dear Councillor

AUDIT COMMITTEE - THURSDAY, 19TH JANUARY 2012

You are invited to attend a meeting of the Audit Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 19th January 2012 commencing at 2.30 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 6)**

To confirm the minutes of the Audit Committee meeting held on 29 September 2011 as a correct record for signing by the Chair. (enclosed)

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Annual Audit Letter 2010/11 (Pages 7 - 18)**

Report of the Audit Commission (enclosed)

5. **Certification of claims and returns - Annual Report 2010 - 11 (Pages 19 - 28)**

Report of the Audit Commission (enclosed)

6. **Audit Plan 2011 - 12 (Pages 29 - 48)**

Report of the Audit Commission (enclosed)

7. **Audit Committee Update 2011/12 (Pages 49 - 64)**

Report of the Audit Commission (enclosed)

8. **Annual Governance Statement 2011 - Progress Report (Pages 65 - 70)**
Report of the Head of Shared Assured Services (enclosed)
9. **Interim Internal Audit Report (Pages 71 - 78)**
Report of the Head of Shared Assurance Services (enclosed)
10. **Consultation on interim auditor appointment for 2012/13 (Pages 79 - 80)**
Letter from the Audit Commission (enclosed)
11. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Audit Committee (Councillor Anthony Gee (Chair), Councillor Julia Berry (Vice-Chair) and Councillors Marie Gray, Paul Leadbetter, Pauline Phipps, Alan Platt, Dave Rogerson and Geoffrey Russell) for attendance.
2. Agenda and reports to Gary Hall (Director of Transformation), Susan Guinness (Head of Shared Financial Services), Garry Barclay (Head of Shared Assurance Services), Andy Armstrong (Shared Financial Services Risk Manager), Chris Moister (Head of Governance), Clare Ware (Shared Financial Services Internal Audit Manager) and Dianne Scambler (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to Fiona Blatcher (Engagement Lead, Audit Commission) for attendance.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون کیجئے: 01257 515823